

Email Template Configuration Form

Select and describe the optional sections needed for your email template.

Enter the requested information, then save a new copy when complete.

Definition

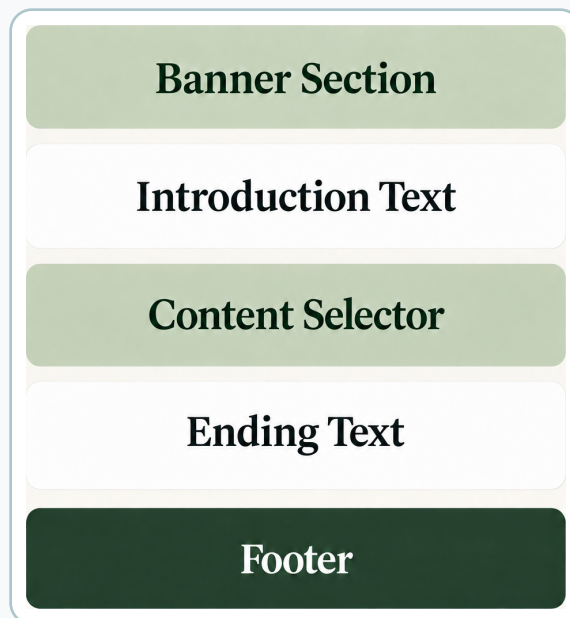
Template Name

Enter a clear name for this email template.

Template Language

English or French

An email template consists of several sections that are all optional. The image below provides the framework behind the layout of a template.



Guidance

Visit this page for guidance and options that are available to populate your Email Template design.

<https://vdy.prod.digitalagent.app/web/curated/Campaign-design>

Banner Section

Banner Section

Is the banner section to be configured Yes or No

Banner Format

Enter the name or number of the desired banner format.

Banner Logo

Enter the file name of the banner logo.

Banner Business Name

Leave blank if none or Text to be placed in the Business Name space

Banner Heading 1

Leave blank if none, or enter text for Banner Heading 1.

Banner Heading 2

Leave blank if none, or enter text for Banner Heading 2.

Banner Image

Name of the banner image file to be included

Font Colour

Provide the font colour desired for the banner section if applicable

Background Colour Description

Provide the background colour desired for the banner section if applicable.

Introduction Text

Introduction Section

Is the introduction section to be configured? Select Yes or No.

Hi Firstname,

Do you wish to personalize the email introduction Yes or No

Standard Message Test

Provide the text that will be in the template introduction section

Content Selector

Content Layout Style

Visit the site link and enter the name of the desired Content Layout Style

Content Button Background Colour

Provide the desired colour for the background of the button

Content Button Text Colour

Provide the desired colour of the text of the button

Ending Text

Ending Section

Is the Ending Text section to be configured Yes or No

Ending Image

Enter the file name of the ending image.

Ending Text

Leave blank if none or Text to be placed in the ending text space

Font Colour

Provide the font colour desired for the Ending Text section if applicable

Background Colour Description

Provide the background colour desired for the Ending Text section if applicable

Footer

Footer Section

Is the footer section to be configured Yes or No

Footer Format

Indicate the name of the footer format desired from this page

Footer Logo

File name of the footer logo

Footer Business Name

Leave blank if none or Text to be placed in the Business Name space

Footer Heading 1

Leave blank if none or Text to be placed in the Footer Heading 1 space

Footer Heading 2

Leave blank if none or Text to be placed in the Footer Heading 2 space

Social Links

Leave blank if none or name those to be added.

Phone Number

Leave blank if none or phone number to call

Footer Image

Name of the footer image file to be included

Copyright message

Leave blank if none or provide the message to be included.

Font Colour

Provide the font colour desired for the footer.

Background Colour Description

Describe the desired background colour for the footer.

Line Separators

Do you wish to introduce Line separators

A separator can be added between the section if desired indicate below which section a separator should be introduced or leave blank for none.